



**Spalding County Collaborative Authority for Families and Children Inc.  
Spalding County  
FY16 Annual Plan  
July 01, 2015 - June 30, 2016**

**Governance Type:** Quasi-governmental body

**Collaborative Functional Type:** Partner Engagement

**Description of Collaborative Functional Type:**

Our Family Connection collaborative serves as the local decision-making body, bringing community partners together to assess, plan, implement and evaluate strategies to improve the well-being and health conditions of families through a collaborative system of physical, mental, emotional and spiritual supports. Spalding Collaborative connects partners and community organizations to respond to Community needs and links people with community resources. Spalding Collaborative builds community capacity by facilitating the sharing of data and resources.

**Spalding County Family Connection  
FY16 Annual Plan**

**Desired Outcome: Spalding Collaborative will work to expand low birthweight prevention to include Centering Pregnancy**

**Collaborative needs:**

| Need   |
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| We need buy-in from the local ob/gyn group in order to explore Centering Pregnancy in our county.                                    |
| We need continued support from our local regional hospital to provide moms the Healthy Children resource bags after delivery.        |
| We need continued support from the health department to provide programmatic coordination, materials storage, and meeting space.     |
| We need deeper commitment from our local women's resource center in the process of developing and promoting LBW prevention messages. |

**Indicators we will use to monitor progress:**

**Child and family indicators:**

| Indicator                     | Data Source        |
|-------------------------------|--------------------|
| Low birthweight babies [HC11] | Georgia Kids Count |

**Collaborative indicators:**

| Indicator   | Data Source                          |
|---|--------------------------------------|
| Representation from Griffin OB/GYN Clinic on Centering Pregnancy Exploratory Team | Sign-in sheet, HCST meeting minutes  |
| Healthy Children resource bags given after delivery by hospital staff             | Monthly report, HCST meeting minutes |
| Coordinated low birthweight activities  | Monthly report, HCST meeting minutes |
| Women's resource center engaged in strategy implementation                        | Monthly HCST meeting minutes         |

**Strategy:** Spalding Family Connection Collaborative will address low birthweight prevention during the coming year through the continuation of previously

implemented activities and assessing community readiness for new activities, including but not limited to the Centering Pregnancy delivery of care model. The Collaborative will convene key stakeholders and develop a Centering Pregnancy Exploratory Team to assess community readiness, and determine if it is a good fit for Spalding County.

| Activity Type             | Name                                       | Description   | Target Group  |
|---------------------------|--|---|---|
| Systems Change            | Centering Pregnancy                        | Assess community readiness for Centering Pregnancy model in Spalding County   | Griffin OB/GYN Clinic   |
| Collaborative Development | Regional Educational Prosperity Consortium | Region 4 PTPN is convening and facilitating the development of a 12-county cross sector educational prosperity consortium   | Region 4 and Henry County FC collaboratives and corresponding public housing CEOs |
| Collaborative Development | Liability Insurance                        | Acquire events liability insurance for collaborative  | Collaborative Board of Directors  |
| Family Engagement         | Youth representation                       | Engage new youth advisory council president in quarterly collaborative board meetings.  | Youth   |
| Results Accountability    | Healthy Children Strategy Team             | Stakeholder team meets monthly to assess need, develop strategic plan, monitor progress on strategy implementation, review data, evaluate efficiency, quality, cost effectiveness, sustainability, outcomes, make recommendations for change when needed. | Healthy Strategy Team members   |
| Sustainability            | LBW Sustainability                         | Develop a long term sustainability plan for the LBWP strategy.  | Organizations represented in HCST - SRH, CHOA, SCHD, MOD, Griffin OB/Gyn Clinic   |
| Communications            | Website                                    | Promote use of website among partners and the public complete with articles, events, calendars, governing documents, data, evaluation reports, annual reports, links, etc.  | Community partners and general public   |
| Communications            | LBW e-newsletter                           | Disseminate regional quarterly LBWP e-newsletter to collaborative members to disseminate among their service population and post on website; author one edition annually.   | Collaborative members   |

| Programs and Services                                       | Name                           | Description  | Target Group   | Implementing Partner                    | Collaborative Responsibility              |
|---|--------------------------------|--|--|---|---|
| Child Development   | Centering Pregnancy            | Assess community readiness for Centering Pregnancy   | Women of child bearing age                             | Griffin OB/GYN Clinic, SRH and/or SCHED | Convener and facilitator                  |
| Family/Adult Development                                    | Stewards of Children           | Child sexual abuse prevention training   | GSCS certified staff                                   | Griffin Spalding County Schools         | Coordinate training, recruit facilitators |
| Community-Wide  | Healthy Children Conference    | Annual health promotion conference   | Families, students, healthcare and childcare providers | HCST partner organizations              | HCST convener and facilitator             |
| Information Distribution, Community Awareness, and Training | Healthy Children Resource Bags | Resource bags disseminated by public health nurse upon confirmation of pregnancy (First Steps model) | Pregnant women   | Spalding County Health Department       | HCST convener and facilitator             |
| Information Distribution, Community Awareness, and Training | Healthy Children               | Resource bags are disseminated by hospital nurses to moms after delivery                             | New moms   | Spalding Regional Hospital              | HCST convener and facilitator             |

**To document and monitor progress:**

The Spalding Collaborative will convene monthly Healthy Children Strategy Team meetings for the purpose of reviewing and monitoring the progress toward meeting our benchmarks. Sign-in sheets shall capture the name, organizational affiliation and contact information for each attendee. Minutes will include attendee names and the organization they represent. A copy of the program coordinator's monthly report will be attached or summarized in the monthly meeting minutes.

**Benchmarks:**

1. Reduce low birthweight babies [HC11] from 113 in 2012 to 107 in 2016  
Data Source: Georgia Kids Count

**Family Connection  
CONTRACT COVER PAGE**

**FY 2016 Annual Plan**  
(July 01, 2015 - June 30, 2016)

County:

Region:

**Name of Collaborative:** Spalding County Collaborative Authority for Families and Children Inc.

| <b>Coordinator or Contact Person:</b>             | <b>Collaborative Chairperson:</b>                                      |
|---|--|
| Name: Regina Abbott                               | Name: Cynthia Tidwell  |
| Title: Coordinator                                | Title: County Nurse Manager  |
| Mailing Address:<br>P.O. Box 701                  | Mailing Address :<br>Spalding County Health Department<br>P.O. Box 129 |
| City: Griffin            9 digit zip: 30224-0019  | City: Griffin            9 digit zip: 30224-0019                       |
| Street Address (if different):<br>100 Hudson Road | Street Address (if different):<br>1007 Memorial Drive                  |
| City: Griffin            9 digit zip: 30224-4589  | City:Griffin            9 digit zip:30223-4445                         |
| Phone: (678) 283-6360                             | Phone: 770-467-4740  |
| Fax:  | Fax:770-229-3169   |
| Email: rabbott6360@gmail.com                      | Email: cynthia.tidwell@dph.ga.gov                                      |

Legal Name of Fiscal Agent Entity

Federal Identification Number of Fiscal Agent (Required)

Fiscal Agent's Fiscal Year End Month & Day

AMOUNT OF FUNDS REQUESTED

**Annex A Part 2**

| <b>Fiscal Agent Information</b>   | <b>County: Spalding</b>  |
|---|--|
| <p>The Griffin-Spalding County School System agrees to serve as the fiscal agent for Spalding County Collaborative Authority for Families and Children Inc. for the period of July 01, 2015 - June 30, 2016.</p> <p>The fiscal agent certifies they 1) understand this is a 12 month commitment, 2) understand expenses are reimbursable on a quarterly basis, 3) agree to receive all financial correspondence and payments, and make all records available for any required financial audit, 4) have appropriate accounting and financial systems to document costs incurred and claims made, and 5) agree the local Family Connection collaborative board is the body responsible for all decisions associated with budgeting of these funds, but will ensure such decisions shall be in compliance with the fiscal agent's own policies and procedures.</p> <p>Reports are to be submitted to:      Contract Manager<br/> Family Connection Partnership<br/> 235 Peachtree Street, Suite 1600<br/> Atlanta, GA 30303-1422</p> |  |
| <p style="text-align: center;"><b>THIS PAGE IS PROVIDED<br/>FOR INFORMATIONAL USE ONLY.</b></p> <p>Person authorized to sign for Fiscal Agent:<br/> Name: <u>Ryan McLemore</u><br/> Title: <u>Director of Accounting</u></p> <p>Contract will be emailed to:<br/> Name: <u>Ryan McLemore</u><br/> Email: <u>ryan.mclemore@gscs.org</u></p>  | <p style="text-align: center;"><b>Fiscal Agent Information</b></p> <p>Fiscal Agent's Fiscal Year End:<br/> Month: <u>June</u> Day: <u>30</u></p> <p>Fiscal Agent's FEI#: 58-6003006</p> <p>Legal Name of Fiscal Agent Entity:<br/> <u>Griffin-Spalding County School System</u></p> <p>Street Address (cannot be a P.O. Box):<br/> <u>216 South 6th Street,</u></p> <p>City, State, 9 digit zip code:<br/> <u>Griffin,GA,30224-3420</u></p> <p>Telephone: (770) 229-3700<br/> Fax: (770) 229-3708</p> <p>Fiscal Agent Contact Person:<br/> Name: <u>Ryan McLemore</u><br/> Title: <u>Director of Accounting</u></p> <p>Telephone: (770) 229-3700<br/> Fax: (770) 229-3708<br/> Email: ryan.mclemore@gscs.org</p> <p>Mailing Address if different from street address:<br/> <u>P.O. Box Drawer N,</u><br/> <u>Griffin,GA,30224-0074</u></p> |

## Family Connection PLAN SUMMARY for FY 2016

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| <b>County: Spalding</b> |
|-------------------------|

### I. Core Collaborative Functions

The Spalding County Collaborative Authority for Families and Children Inc. collaborative agrees to facilitate the development and implementation of a plan to improve conditions for children and families; exercise fiscal responsibility; convene collaborative partners; collect and share data on the well-being of children and families in the above referenced county.

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| <b>II. Results for Children and Families</b> |
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| <b>Goal:</b> Improved conditions for children and families in Spalding County |
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| <b>Outcome:</b> Spalding Collaborative will work to expand low birthweight prevention to include Centering Pregnancy |

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|------------------|
| <b>Indicator</b> |
|------------------|

|                               |
|-------------------------------|
| Low birthweight babies [HC11] |
|-------------------------------|

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| <b>Strategy:</b> Spalding Family Connection Collaborative will address low birthweight prevention during the coming year through the continuation of previously implemented activities and assessing community readiness for new activities, including but not limited to the Centering Pregnancy delivery of care model. The Collaborative will convene key stakeholders and develop a Centering Pregnancy Exploratory Team to assess community readiness, and determine if it is a good fit for Spalding County. |
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## Budget Proposal FY16

County: Spalding

| Expense Type                          | GaFC State Funds Budget | Description of Expenses   |  |                   |
|---------------------------------------|-------------------------|---|--|-------------------|
| <b>Personal Services</b>              | \$ 0                    | <b>Position Title</b>   |  | <b>Cost</b>       |
| <b>Regular Operating</b>              | \$ 5501                 | <b>List of expenses</b>   |  | <b>Total Cost</b> |
|                                       |                         | Annual Financial Review \$1,000, Insurance-D&O \$800, Insurance-General Liability-\$800, Postage \$80, Chamber of Commerce dues \$100, GA Center for Nonprofits \$130, Annual Corporate Renewal \$30, Charitable Organization Registration \$35, QuickBooks On-line \$489, Office 365 \$120, Carbonite \$240, Adobe Acrobat \$90, Survey Monkey \$150, Dropbox \$99, Form 990 tax preparation \$850, supplies & materials \$488 |  | \$5,501.00        |
| <b>Travel</b>                         | \$ 0                    | <b>List of expenses</b>   |  | <b>Total Cost</b> |
|                                       |                         |   |  | \$0.00            |
| <b>Equipment</b>                      | \$ 0                    | <b>Equipment</b>  |  | <b>Cost</b>       |
| <b>Per Diem, Fees &amp; Contracts</b> | \$ 39990                | <b>Legal Name of Contractor</b>   | <b>Description of Services/Deliverables</b>  | <b>Cost</b>       |
|                                       |                         | Alpha2 Omega Center for Organizational Excellence, LLC  | Coordination, facilitation of collaborative development and reporting, approx 30 hours per month, \$35.42 per hour. Evaluation services including development of tools, collecting and compiling data, and preparing reports , approx 140 hours per year, \$35.42 per hour. Collaborative clerical and administrative support services including e-newsletter and website, approx 38 hrs per month, \$14 per hour. | \$24,150.00       |
|                                       |                         | Joseph W. Walker, FCA, LLC  | Oversees day-to-day operations of Spalding Collaborative, approx 40 hours per month, \$33 per hour.  | \$15,840.00       |
| <b>Tele-communications</b>            | \$ 309                  | <b>List of expenses</b>   |  | <b>Total Cost</b> |
|                                       |                         | Go Phone cell phone \$25.75 per month for 12 months   |  | \$309.00          |
| <b>Other</b>                          | \$ 200                  | <b>List of expenses</b>   |  | <b>Total Cost</b> |
|                                       |                         | Annual Eggs & Issues Breakfast \$100, Annual Senior Olympics \$100  |  | \$200.00          |
| <b>TOTAL</b>                          | \$ 46000                |   |  |                   |