

**Spalding County Collaborative Authority for Families & Children**  
**Board Meeting**  
**November 12, 2013**  
**12:00 p.m.**

**Call to Order:** Stephanie Windham, Chair

**Present:** Carmen Caldwell, Ruth Daniel, Will Doss, Yvonne Langford, Mike Hubbard for Pam McCollum, John Quinn, Cynthia Tidwell, Jewel Walker-Harps, and Stephanie Windham. Staff: Regina Abbott and Joseph Walker.

**Absent:** Shaheer Beyah, David Clevenger, Robert Dull, Phyllis Easton-Barkley, Irma Lewis, Judge Ben Miller, Jr., Donna Parks, Sgt. Sam Parks, Frances Phillips, Eula Redding, Cameron Taylor, Georgette Wimbush, and Rep. John Yates.

**Minutes:** Motion by Will Doss, second by Carmen Caldwell, unanimous vote to approve September 17, 2013 Board minutes and to accept the September 11, 2013 Collaborative minutes. Unanimous vote.

**Financial Report:** Motion by Ruth Daniel, second by Carmen Caldwell, and unanimous vote to accept Spalding Collaborative financials through October 31, 2013.

**Progress Report:**

Attached

**Administrative Update:**

FY2013 Self-assessment was submitted to Georgia Family Connection Partnership (GaFCP) prior to the deadline of September 30. The Vitality Survey is due to GaFCP November 30. Annetta Berry, GaFCP regional community specialist, will present Collaborative Responsibilities and Function at the January 2014 monthly collaborative meeting.

Clifford, Lipton, Hardison & Parker has not completed the FY2013 financial review. Haisten & Johnston has requested an extension to file Form 990 for the period ending June 30, 2013.

Collaborative staff linked the University of Georgia Health Navigator serving Spalding County with community partners. The Navigator has been busy promoting, providing basic information about and assisting individuals with enrollment in the Affordable Care Act Health Insurance Marketplace.

Grants update: Griffin-Spalding Hospital Authority denied \$12,000 request for the Healthy Children Strategy.

**Old Business:**

Motion by Will Doss and seconded by Carmen Caldwell to adopt the proposed policy governing handling fees. Unanimous vote.

The 2013-2014 governance strategic plan was reviewed.

Partners for a Prosperous Griffin-Spalding County will consider a more compatible signature event for the Collaborative apart from the Community Conference which serves more as a town hall meeting.

Several community stakeholders, including public housing, the school system, and city, met with an Arby Fellow and representative of the Georgia Association of Food Banks regarding the No Hungry Kid Campaign. The focus of the campaign is to increase the number of year-round feeding sites for children and elderly. Regina Abbott and Joseph Walker will attend a two-day-training in Macon and report back as to the feasibility of the Collaborative serving as an Administering Sponsor.

**New Business:**

The following entities will be advised of expiring appointments:

- City of Griffin Board of Commissioners / Shaheer Beyah
- Spalding County Board of Commissioners / Jewel Walker-Harps
- Spalding County Bar Association / Stephanie Windham
- Department of Family & Children Services / Carmen Caldwell
- Griffin-Spalding Chamber of Commerce / John Quinn
- Spalding County Legislative Delegation / Rep. John Yates

**Next Board meeting:** March 18, 2014 at noon at Spalding Regional Hospital.

**Meeting adjourned**

Approved,

Respectfully Submitted,

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Stephanie Windham – Chair

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Regina Abbott – Coordinator

## Spalding Collaborative Authority

October 31, 2013

	9/30/2013	Income	Expense	Bank Balance 10/31/2013
<b>General Operating</b>	10,972.26	4,450.29	3,615.97	11,806.58
<b>CHARM</b>	567.97			567.97
<b>Disaster Recovery</b>	1,715.70			1,715.70
NGUMC Case Mgt	10,454.16			10,454.16
NGUMC Vehicle	13,571.07			13,571.07
<b>Educational Prosperity Initiative</b>	38.01			38.01
<b>Healthy Children Strategy (formerly PCA-Spalding)</b>	6,290.85			6,290.85
First Steps	-2,201.00			-2,201.00
Low Birthweight Prevention	-7,339.96		1,222.22	-8,562.18
<b>Healthy Youth Strategy</b>	0.00			0.00
Backpack Food Program	31,224.82	175.00	6,497.97	24,901.85
SWIFT	-10.98			-10.98
Back to School Bash 2013	-5,726.12			-5,726.12
Back to School Bash 2014	0.00			0.00
Mentoring Program	6,467.67		3,110.91	3,356.76
Youth Advisory Council	2,128.67			2,128.67
<b>Drug Awareness Prevention Coalition</b>	0.00			0.00
Council on Alcohol & Drug / Underage Drinking	666.66			666.66
<b>Region 4 Peer-to-Peer Network</b>	964.55			964.55
<b>Senior Issues</b>	459.95	525.00		984.95
<b>Totals</b>	70,244.28	5,150.29	14,447.07	60,947.50
	✓	✓	✓	✓

## Family Connection

FY2014

	FY2014 FC Approved Budget	FY2014 YTD Expenses	FY2014 FC Budget Balance
<b>Regular Operating</b>	3,090.00	1,357.85	1,732.15
<b>Telecommunications</b>	720.00	234.33	485.67
<b>Per Diem Fees &amp; Contracts</b>	40,990.00	13,330.00	27,660.00
<b>Other, Support to Consumers</b>	200.00	100.00	100.00
<b>Totals</b>	45,000.00	15,022.18	29,977.82
	✓	✓	✓

# HEALTHY CHILDREN STRATEGY

Child Abuse Prevention	Healthy Children (based on First Steps Model)	Low Birthweight Prevention
<p><b>Purpose:</b> To raise the awareness of the impact of child sexual abuse in Spalding County to create a desire to go through the Stewards of Children (SOC) training</p> <p><b>Goal:</b> Trained adults every place a child goes using the same basic tools to protect children from sexual abuse</p> <p><b>Objectives:</b> Hold Prevent NOW community awareness meetings Promote National Partner in Prevention (PIP) designation Reach tipping point (2,393 adults trained in 5 years)</p> <p><b>Accomplishments:</b></p> <ul style="list-style-type: none"> <li>• Prevent NOW breakfast (40 in attendance)</li> <li>• Prevention Policy</li> <li>• Sponsors for facilitator certification training (\$2,100)</li> <li>• 6 trained SOC facilitators</li> <li>• 13 SOC trainings and 189 adults trained as of 9/30/13</li> <li>• 5 organizations designated PIP</li> <li>• 5 Prevention Coalition meetings</li> <li>• Prevent NOW w/Foster Parent Association</li> <li>• Pinwheels for Prevention annual campaign</li> <li>• GSCS budgeted \$4,600 for SOC training</li> </ul> <p><b>Next Steps:</b></p> <ul style="list-style-type: none"> <li>• Train 385 GSCS staff members at 5 schools on 1/3/14</li> <li>• Achieve PIP designation in at least one school</li> <li>• Secure funding for additional SOC training in GSCS</li> </ul> <p><b>Challenges:</b></p> <ul style="list-style-type: none"> <li>• Lack of response to community wide training opportunities</li> <li>• No response from churches for Prevent NOW</li> </ul>	<p><b>Purpose:</b> Universal support services for all expectant parents and children ages birth to five and their families</p> <p><b>Goal:</b> Strengthen the protective factor of concrete connections to promote maternal and infant health for expectant parents and parents of children ages birth to five</p> <p><b>Objective:</b> Provide current, relevant information on topics of interest and community resources to 800 families with expectant parents and/or parents of children ages birth to five</p> <p><b>Accomplishments:</b></p> <ul style="list-style-type: none"> <li>• Organized diverse, active strategy team; additional stakeholders recruited</li> <li>• Completed hospital orientation</li> <li>• Recruited and trained 2 volunteers; recruited 3 additional volunteers from Griffin Housing Authority</li> <li>• In-kind direct services from SCHD formalized w/MOU</li> <li>• Collaborating with PH programs (e.g., FP, PCM, PE, etc.)</li> <li>• Updated family resource guide (x2)</li> <li>• Developed approved parent resource packet</li> <li>• Providing Ferst Foundation registration forms to families</li> <li>• Completed 6 data collection and reporting trainings</li> <li>• Entered 781 records into CIDS &amp; GEOHVIS data systems</li> <li>• Recruited WIC lactation peer counselors for in-hospital visits</li> <li>• Received 100% of the end-of-grant allocation</li> <li>• Exceeded minimum requirement with Head Start families</li> <li>• Applied for FY2014 GOCF grant \$12,000; application declined</li> <li>• Successfully completed the deliverables of the \$12,000 GOCF grant (goal: 800 families; min. requirement: 760; served: 781)</li> <li>• Institutionalizing much of the protocol increasing sustainability</li> </ul> <p><b>Next Steps:</b></p> <ul style="list-style-type: none"> <li>• Reduce goal from 800 to 500 families to serve FY2014</li> <li>• Execute MOU with WIC</li> <li>• Search for relevant grants, sponsors, partnerships for next fiscal year</li> </ul> <p><b>Challenges:</b> Continued funding</p>	<p><b>Purpose:</b> To strengthen model strategies using best and promising practices to reduce low birthweight (LBW) in counties with high LBW rates</p> <p><b>Goal:</b> Women living healthy lifestyles, receiving proper care and nutrition before, during, and after pregnancy, and have adequate supports and services delivering healthy babies</p> <p><b>Objectives:</b> Reduce unintended pregnancies Increase birth spacing to 18 to 23 months Reduce maternal smoking Improve nutrition Improve access to health care, including chronic disease management</p> <p><b>Accomplishments:</b></p> <ul style="list-style-type: none"> <li>• Organized diverse, active strategy team; additional stakeholders recruited</li> <li>• Scheduled Fresh Start classes through hospital</li> <li>• Awarded \$20,000 allocation from GA FCP (Kaiser Permanente)</li> <li>• Executed MOU with health department for in-kind direct services</li> <li>• Home visits initiated</li> <li>• District 4 WIC has providing in-kind direct services for in-hospital visitation</li> <li>• Awarded FY2014 Kaiser Permanente/GA FCP LBWP grant \$11,000</li> <li>• 2 at-risk expectant and parenting moms and moms of LBW babies participating in Healthy Connections support group</li> <li>• Meetings with pregnant and parenting teens at GHS</li> </ul> <p><b>Next Steps:</b></p> <ul style="list-style-type: none"> <li>• Search potential funding sources, e.g. March of Dimes, AmeriGroup, etc.</li> <li>• Meetings with pregnant and parenting teens at SHS</li> </ul> <p><b>Challenges:</b></p> <ul style="list-style-type: none"> <li>• Continued funding</li> </ul>

# HEALTHY YOUTH STRATEGY

Backpack Food for Kids Program	Mentoring Program	Sole Plus Back to School Block Party
<p><b>Purpose:</b> To provide food packs for school-age children experiencing food insufficiency</p> <p><b>Goal:</b> To alleviate hunger through nutritious meals for food challenged students during weekends to decrease health risks and to improve their ability to learn</p> <p><b>Objectives:</b> Serve 200 students during 2013-2014 school year Serve 4 elementary schools (Anne St., Moore, Atkinson, &amp; Jackson Road)</p> <p><b>Accomplishments:</b></p> <ul style="list-style-type: none"> <li>• Raised 100% (\$11,286) of budget needed for 2012-2013 school year</li> <li>• Recruited sufficient number of packing volunteers</li> <li>• FY2014 goal exceeded by 47%; 147 students served at 4 schools</li> <li>• Awarded second \$2,500 grant from Central Georgia EMC</li> <li>• Rotary Club contributed \$100</li> <li>• Started FY2014 with \$19,672 for the 2013-2014 school year</li> <li>• Awarded \$12,750 from Caterpillar Foundation</li> <li>• Contracted coordination services</li> <li>• Kroger Community Rewards Program</li> <li>• 400 families provided food, toiletries and bottled water 8/2013</li> <li>• 2013-2014 goal of 200 students exceeded; 237 served</li> <li>• 2<sup>nd</sup> annual SRH sponsored 5K Scrub Run (net \$3,100)</li> <li>• Grow Better / Griptoberfest (net approx. \$1,500)</li> <li>• Relationship w/GA Food Bank Association (GFBA)</li> </ul> <p><b>Next Steps:</b></p> <ul style="list-style-type: none"> <li>• Apply to B.J.'s Foundation &amp; Darden Foundation for funding</li> <li>• Letter of Interest to DECAL to serve as Admin Sponsor for year-round food program</li> <li>• Attend 2-day Child &amp; Adult Care Food Program</li> <li>• Attend 1-day Admin Sponsor training</li> <li>• Recruit Sponsoring Organizations</li> <li>• Seek capital investment grant from GFBA</li> </ul> <p><b>Challenges:</b></p> <ul style="list-style-type: none"> <li>• Sustainability – funding &amp; institutionalization</li> </ul>	<p><b>Purpose:</b> To match caring adults with students in the G-S School System who would benefit from having a volunteer mentor to help them on their path to becoming successful adults</p> <p><b>Goals:</b> Improved school attendance Better attitudes toward school Increased likelihood of completing school Decrease in student substance abuse</p> <p><b>Objectives:</b> Serve 40 students -- 10 from Moore, 10 from Kennedy, &amp; 20 HS, and A.Z. Kelsey Mentors interact with mentee once each week on school premises during school hours Minimum one-year mentor commitment</p> <p><b>Accomplishments:</b></p> <ul style="list-style-type: none"> <li>• Pooled funding – Chamber, School System, and Housing Auth</li> <li>• Contracted coordinator</li> <li>• Developed program protocol and materials; created website</li> <li>• Conducted outreach</li> <li>• Assigned first mentors with mentees in January 2013</li> <li>• Coordinator completed G-S Leadership</li> <li>• Added A.Z. Kelsey Academy for 2013-2014 school year</li> <li>• Ice cream social attended by 2 mentees, 5 volunteers, 2 staff and supt</li> <li>• FY2014 MOA signed w/GHA &amp; GSCS</li> <li>• Through end of 2012-2013 school year: <ul style="list-style-type: none"> <li>○ Active placements: 13</li> <li>○ Mentor retention: 92.3%</li> <li>○ Trained mentor volunteers: 36</li> <li>○ Applications to be a mentor: 75</li> </ul> </li> <li>• Through September of 2013-2014 school year: <ul style="list-style-type: none"> <li>○ Active placements: 31</li> <li>○ Trained mentor volunteers: 58</li> <li>○ Applications to be a mentor: 150</li> <li>○ Mentor trainings: 8</li> </ul> </li> </ul> <p><b>Next Steps:</b></p> <ul style="list-style-type: none"> <li>• Search additional potential funding sources</li> <li>• Meet w/Dr. Christopher of UGA re incorporating mentor program into staff service to community</li> </ul> <p><b>Challenges:</b></p>	<p><b>Purpose:</b> A celebration of all things Griffin</p> <p><b>Goals:</b> A generation of small-town empowered youth</p> <p><b>Objectives:</b> Develop partnerships between the organizations Provide 1,000 pairs of shoes to students Provide 2,500 backpacks w/supplies to students</p> <p><b>Accomplishments:</b></p> <ul style="list-style-type: none"> <li>• Engaged experienced event planner</li> <li>• Confirmed date, time, location</li> <li>• Conducted kickoff planning meeting</li> <li>• Committee leaders identified</li> <li>• Developed budget and sponsorship packets</li> <li>• Received commitments of sponsorships for backpacks and shoes</li> <li>• Atlanta Motor Speedway committed 400 boxes of food</li> <li>• Strategic partnership b/w City (Main Street), Spalding P&amp;R, Sole+, and Collaborative</li> <li>• CBOs made on-line registration available to families with limited or no access to internet</li> <li>• 1,200 pairs of Converse shoes &amp; 2,500 book bags with school supplies</li> <li>• 2013 team de-briefed; 2014 planning team formed</li> <li>• Negotiated reduction in price of bookbags from initial vendor to mitigate loss; use bags for 2014 event</li> </ul> <p><b>Next Steps:</b></p> <ul style="list-style-type: none"> <li>• Collect \$1,000 donation from Walmart</li> <li>• Identify location to store bookbags</li> </ul> <p><b>Challenges:</b></p> <ul style="list-style-type: none"> <li>• Funding for 2013 event deficit</li> </ul>

## HEALTHY COMMUNITY STRATEGY

GED / Adult Literacy Program	Neighborhood Capacity Building	Community Garden
<p><b>Purpose:</b> To offer a nurturing, community-based learning environment for adults to improve literacy and/or achieve GED</p> <p><b>Goals:</b> To improve adult employability and self-sufficiency</p> <p><b>Objectives:</b> Community-based facility Maintain a minimum of 18 students</p> <p><b>Accomplishments:</b></p> <ul style="list-style-type: none"> <li>• SCTC funded program</li> <li>• County facility provided in-kind</li> <li>• 20+ students enrolled FY 2013</li> <li>• 6 graduates to date</li> <li>• Classes resumed at FCC on Tues &amp; Thur 9 am - noon</li> <li>• Computers provided by SCTC</li> <li>• 68 year-old student from Nine Oaks &amp; "loving it!"</li> </ul> <p><b>Next Steps:</b></p> <ul style="list-style-type: none"> <li>• Wire FCC for internet services</li> <li>• Identify funding sources to expand program</li> </ul> <p><b>Challenges:</b></p>	<p><b>Purpose:</b> To engage and empower residents to take ownership of neighborhood re-vitalization</p> <p><b>Goal:</b> To inform the greater community (Griffin/Spalding) and to engage the Fairmont neighborhood in the educational prosperity initiative</p> <p><b>Objectives:</b> Develop and distribute EPI marketing / publicity materials Convene monthly neighborhood meetings Hold 1 meeting with pastors Hold 1 meeting with FVHS Alumni At least 10 neighborhood residents participate in OTOG At least 3 additional FVHS alumni engaged in EPI At least 2 additional churches engaged in EPI</p> <p><b>Accomplishments:</b></p> <ul style="list-style-type: none"> <li>• Engaged 11 residents to attend Neighborhood Summit</li> <li>• Awarded Community Fund grant \$6,000; Assigned 2 capacity building community coaches from Community Foundation for Greater Atlanta</li> <li>• Meeting monthly since June (attendance exceeded 40)</li> <li>• Addressed National Association of Housing and Redevelopment Leaders Conference (Building Sustainability and Public Health: One Housing Authority's Perspective)</li> <li>• Made EPI presentation to 6 audiences (i.e., Housing Council, FBOs, steering committee, NAACP, City/County/BOE/UGA, Fairmont Alumni)</li> <li>• Presented at Georgia Public Health Association Conference (Building Sustainability and Public Health: One Housing Authority's Perspective)</li> <li>• Increased neighborhood representation at meetings by 200%</li> <li>• Successfully met all objectives of the Community Foundation for Greater Atlanta grant</li> <li>• Conducted focus group</li> <li>• 20 registered for 2014 Neighborhood Summit</li> <li>• UGA executive summary</li> <li>• 20 attended 2013 Neighborhood Summit</li> <li>• Resident Council selected for Neighborhood Fund site visit</li> <li>• Charrette conducted by UGA students</li> </ul> <p><b>Next Steps:</b></p> <ul style="list-style-type: none"> <li>• GHA-funded 3-day community assessment led by UGA</li> <li>• Identify and leverage funding sources for programming</li> </ul> <p><b>Challenges:</b></p>	<p><b>Purpose:</b> To help communities grow fresh produce, raise beautiful flowers, and cultivate healthy, caring neighborhoods</p> <p><b>Goals:</b> To work closely with Fairmont neighborhood residents to support community development, gardening efforts, and educational programming focused on the garden</p> <p><b>Objectives:</b> Community garden at FVHS Access to nutritional food</p> <p><b>Accomplishments:</b></p> <ul style="list-style-type: none"> <li>• Approved \$18,800 contract for asbestos abatement</li> <li>• Funded 2 part-time horticulturalists (program assistants) for 18 months</li> <li>• Hired 2 program assistants for community garden</li> <li>• Convened meeting with residents</li> <li>• Abated asbestos and demolished building; debris removed</li> <li>• Seedlings started at GARC greenhouse</li> <li>• Soil prepared, design finalized, plots assigned, and planting</li> <li>• Harvesting begun</li> <li>• Weekly summer activities and educational sessions for children</li> <li>• Gardeners issued passcode for lock on gate for convenience</li> <li>• Fall planting</li> <li>• Trick or Treat in the Garden (250+ neighborhood children &amp; families and 55 volunteers)</li> </ul> <p><b>Next Steps:</b></p> <ul style="list-style-type: none"> <li>• Open House for neighbors and community leaders 11/13</li> <li>• Continue to reach out and engage neighborhood residents</li> <li>• Planning for more children's activities</li> </ul> <p><b>Challenges:</b></p> <ul style="list-style-type: none"> <li>• Sustainability</li> </ul>