

Executive Committee Meeting

Eagles Way Church

October 18, 2012 8:30 a.m.

Present: Robyn Redding, Jewel Walker-Harps, Pam McCollum, Will Doss, Bob Dull, Joseph Walker, Regina Abbott

Call to Order- Will Doss

Financial Report- July 2012- Joseph Walker

- Started with \$58,819.55
- Income of \$11,211.84
- Expenses of \$5, 493.92
- Ended balance of \$64,537.47
- The federal re-entry funds are encumbered and will be expended after we write the check for the financial review
- The Back to School Bash negative balance will be taken from the Youth Advisory Council account
- The money from the Disaster Relief fund will stay in that account until another disaster

Executive Director Report- Joseph Walker

- The Healthy Youth Committee met yesterday at the Welcome Center to coordinate the Back to School Street Party. Brian Miller from SolePlus will head up the team for the event. The City of Griffin, the Chamber of Commerce, and Atlanta Motor Speedway committed to participate. The next planning meeting is scheduled for November 28, 2012 at the Welcome Center. There will also be a meeting with the stakeholders and businesses at the beginning of the new year. The event will be held from 11 a.m.- 3 p.m. at Sixth Street park. The Healthy Youth Strategy Team is trying to come up with a strategy to figure out how to make sure low-income students get the resources since the event is community-wide rather than needs-based. We plan to distribute 2,500 book bags filled with school supplies. Efforts will be made to engage other groups who have yearly back to school events.
- Drug Awareness Prevention Coalition had no report. The group will be put into suspense status until we can generate some interest from the membership for participation. Will Doss suggested combining the Re-entry Task Force and the Drug Awareness Prevention Coalition since they have similar focuses.
- Senior Issues voted to use some of their restricted funds to print and distribute refrigerator magnets
- Parent Advisory will meet as needed; no report.
- Healthy Children Strategy Team- Regina and Molli met with Kim Stevens and Angela McFadden at the hospital to set up visitation for First Steps. They attended the required First Steps' training. We are still waiting on the MOA with the Health Department to be signed. Hopefully,

this will be completed by October 31, 2012. The Health Department is already actively engaged in agreement deliverables.

- Re-Entry Committee met at UGA Gardens on October 16 for their strategic planning retreat. It was facilitated by two Family Connection Partnership employees. The event was well attended and actions plans were put in place to help Regina and Theo as they put the implementation grant together
- Backpack Food for Kids program startup date for the event has been postponed due to a mix up on the food order at Walmart. The startup date is moved to the week of October 22. Joseph is scheduled to meet with a sorority group at Moore Elementary on October 18, 2012 to receive a donation and to be at the hospital on October 19, 2012 to receive a check for \$4,300 that was raised from the Scrub Run/Walk fundraiser. Joseph is looking for a volunteer coordinator
- Partners for a Prosperous Griffin/Spalding will meet quarterly. The meeting was held on September 19, 2012 and those in attendance gave updates on their involvement with the Educational Prosperity Initiative. The next meeting is scheduled for January 16, 2013.
- The Educational Prosperity Zone Steering Committee attended the Neighborhood Summit sponsored by the Atlanta Community Foundation on September 22, 2012. There were 16 in attendance from Spalding County. Transportation was provided by the Griffin Housing Authority compliments of Robert Dull. Robert mentioned that next year will be a difficult year for funding and programs that aren't evidence-based are at risk. Regina said that we should do a summary quarterly to show what we are doing and who is involved via bulletin or newsletter and send it to our elected officials. Joseph mentioned printing a newsletter, but Will said it would be better if we put it in the daily newspaper. Pam said that a lot of people don't read the newspaper and she noticed that a lot of people don't know what the Collaborative is doing. Will said we should separate Collaborative news from the public's news. Bob Dull suggested a community summit where residents are invited

Coordinator Report

- The EPI did meet last week and about 30 grassroots leaders attended. The annual Family Connection self-assessment has been sent in. The results indicate a lot of people still don't understand the purpose of the Collaborative even though they receive the minutes and attend the meetings. The first RASS workshop was well attended. The Department of Justice Bureau of Justice Assistance approved a six-month no-cost extension for the re-entry planning grant. Regina learned about the Neighborhood Fund grant at the Neighborhood Summit. Jewel and Regina applied for funding for asbestos abatement. The Governor's office for Children and Families rewarded \$12,000 for First Steps. We will be getting another \$10,000 from GA Family Connection partnership for low birth weight prevention strategy. Regina will submit grant applications to Agnes B. Hunt Trust Fund for money for First Steps and the Backpack Food for Kids.

Old Business

- 2013 Governance Plan- Will Doss

- Reviewed update- all approved
- Email Chain- Bob Dull
 - Capture all programs and how organizations are collaborating (i.e. SWIFT, Children First, LBW, First Steps, etc)
 - Reply all to capture thoughts and ideas
 - Incorporate into one eventual document
 - The key is participation and follow-up. It would be like a virtual strategic planning meeting. It's important to get the community to embrace the concept
 - Will suggested having the executive committee coming up with succinct bulleted updates for the Board meetings in lieu of Executive Director and Coordinator reports
- FY2012 Audit/Financial Review-Regina Abbott
 - The estimate for the audit is \$4,000-5,000. They can do a financial review for \$2,500.
 - Bob Dull motioned that we do a financial review instead of an audit; Jewel Walker-Harps seconded, all approved

New Business

- Will Doss was given computers and wants to donate them to a nonprofit. He wants to do a photo op with the organization receiving the computer, the Collaborative, and the computer shop who fixed them. Everyone agreed that CHARMS Afterschool Program should receive the computers. The photo op shall be scheduled at the afterschool program during the afternoon
- Kiwanis One Day is looking for a project. Will Doss suggested Rushton Hope.

Next Meetings

- The November board meeting was cancelled due to the delay in getting the financial review completed
- The executive committee meeting will remain the third Thursday in November

Adjourn

Minutes respectfully submitted by Robyn Redding

Approved:

Will Doss, Chair